

Stark County Park District Park Board – Regular Meeting Minutes
Exploration Gateway at Sippo Lake Park, 5712 12th St. NW, Canton, OH 44708
August 2, 2022
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(AGENDA ITEM: 4)

- 1. CALL TO ORDER** – The regular meeting of the Stark County Park Commission was called to order by Denise Freeland at 2:02 p.m.

A. Roll Call of Members

MEMBERS PRESENT:

Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick & David Regula

STAFF PRESENT:

Daniel Moeglin, Executive Director/Secretary to the Board

Derek Gordon, Deputy Director

Victoria Nickl, Staff Accountant

Sarah Buell, Projects & Administration Manager

Emily Rindfleisch, Projects Assistant

Mary Grueber, Grant Writer & Event Coordinator

Justin Laps, Chief

Rick Summers, Operations Manager

David Green, Education Manager

Justin Crawford, Education Programmer

Emma Weisent, Education Programmer

B. Adoption of Agenda

D. Regula MOVED to adopt the agenda, which was SECONDED by P. Quick

DISCUSSION: None

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

2. PUBLIC COMMENT

None

3. STAFF PRESENTATION

- S. Buell- Discussed the roles and responsibilities of herself, E. Rindfleisch and M. Grueber and provided a planning and project overview. S. Buell and E. Rindfleisch presented the 2022 project highlights including:
 - Petros Lake Park
 - Pre-fab restroom design
 - Tam O'Shanter Park
 - Site plan design and clubhouse usage
 - D. Regula- Will the clubhouse be rented for weddings or other occasions?
 - S. Buell- Yes, we want to market it, and serve the public.
 - D. Regula- It could be a nice revenue source. Has looked at costs for local venues and suggested hosting HOF parties.
 - Jackson Connector Trail-Fulton Road Tunnel
 - Cost breakdown
 - Minerva Bridge
 - Feasibility of route(s)

- Bingham Property
 - Future archery range
 - Wetland restoration with The Nature Conservancy
 - Magnolia Mill
 - Completed siding project
 - D. Regula- Was the siding painted and re-caulked?
 - S. Buell- Yes, it was sandblasted. There is crimped steel on siding (front is wood).
 - R. Summers- Steel was put over the wood in the past.
 - Fry Family Park Fishing Dock
 - Boardwalk design and ADA accessibility
 - D. Moeglin- Rick's crew came under budget so we went back to Clean Ohio in order to use the remaining budget to extend the trail and pave with asphalt.
 - FEMA Zimmer Ditch
 - Naturalized flood plains
 - 22 residential properties acquired
 - D. Moeglin- Residents offered fair market value.
 - B. Bryan- They are in a flood plain and we did the right thing.
 - D. Regula- The residents want lawns, not fields?
 - D. Moeglin- Yes.
 - D. Regula- Are there deed restrictions?
 - D. Moeglin- Yes.
 - D. Freeland- What do the lots look like now?
 - S. Buell- The lots are mowed and there is interpretive signage for butterflies.
 - D. Freeland- Will North Canton mow them? Will they mow the pollinators off?
 - D. Moeglin- Not sure. They have not committed to the upkeep yet.
 - D. Regula- Is there any income to maintain these lots?
 - R. Summers- No.
- D. Moeglin- The projects department is doing a great job focusing on maintaining and developing what we already have.
 - D. Regula- Is most money spent on consultants?
 - S. Buell- Yes.
 - D. Regula- What percentage?
 - S. Buell- About 10% on design. Projects over \$50,000 must be bid (following the RFQ process).
 - D. Moeglin- We follow ORC code. Consultant costs can be anywhere from 10-15% of the project.

4. APPROVAL OF MINUTES

WHEREAS, minutes from the July 12, 2022 Regular Park Board meeting have been submitted for review.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to approve the minutes from the July 12, 2022 Regular Park Board meeting as submitted.

B. Bryan MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION: None

MOTION CARRIED to approve the minutes on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

5. FINANCIAL REPORTS

WHEREAS, the monthly Financial Report and Summary Financial Report for the period ending June 30, 2022 have been submitted to the Board for review.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to approve and accept for audit the Financial Report and Summary Financial Report for the period ending June 30, 2022 as submitted.

P. Quick MOVED to adopt this resolution, which was SECONDED by D. Regula

DISCUSSION: None

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

6. PAYROLL AND BILLS

WHEREAS, copies of payroll and bills for the period ending June 30, 2022 were submitted for the Board's review.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to approve and accept for audit the payroll and bills for the period ending June 30, 2022 as submitted.

B. Bryan MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION: None

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

7. NEW BUSINESS

A. RESOLUTION: #22-08-070: 2022 Project List & Budget Addition: Trail Paving Design

WHEREAS, in order to prepare for the Stark County Area Transportation Study (SCATS) funding applications design services are needed to be completed for various trail project; and

WHEREAS, it has been determined the design services as outlined in the proposal from Loukas Engineering attached as Exhibit A meets the requirements at an amount not to exceed Eight Thousand Dollars (\$8,000.00).

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize a transfer of funds in the amount not to exceed Eight Thousand Dollars (\$8,000.00) for the Trail Paving Design from the Project Fund-Unallocated (072.28.0000.65000) to Capital Outlay Buildings-Design Engineering (072.28.1000.65202).

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize Daniel J. Moeglin, Executive Director, to sign/execute the necessary paperwork to complete the Trail Paving Design.

B. Bryan MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION:

- D. Moeglin- Wants to pave high-traffic trails if able to obtain enough funding to do so, such as through grants and the new infrastructure bill. Each year a section of trail can be paved, focusing on the Towpath, Hoover and Middle Branch Trails
- P. Quick- Will these be chip and seal?
- D. Moeglin- It will be traditional black asphalt. Trails are not currently maintained in the winter season, but asphalt allows opportunities for plowing and salting.
- D. Freeland- Is paving all trails a long-term goal?
- D. Moeglin- No, only those trails in urban areas with high-traffic usage. Must be mindful of equestrian usage. Funding will drive these decisions.
- B. Bryan- Hard surface trails are a good thing. Wants to see a plan on long-term goals for the trails.

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

B. RESOLUTION: #22-08-071: 2022 Project List & Budget Addition: Minerva Connector Trail

WHEREAS, the Stark County Park District Board of Park Commissioners approved and authorized the feasibility study for the Minerva bridge route per Ohio Department of Transportation specifications for the Minerva Connector Trail Project as part of the 2021 Project List & Budget with Resolution #21-02-015 in the amount of One Hundred and Fifty Thousand Dollars (\$150,000.00); and

WHEREAS, IBI Group is currently under contract for the feasibility study in the amount of Forty Nine Thousand Five Hundred and Twenty Three Dollars (\$49,523.00); and

WHEREAS, Daniel J. Moeglin, Executive Director, has determined that an alignment feasibility study additional routes modification is needed for the Minerva Connector Trail attached as Exhibit B in an amount not to exceed Fifteen Thousand Dollars (\$15,000.00).

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize a transfer of funds in the amount not to exceed Fifteen Thousand Dollars (\$15,000.00) for the an alignment feasibility study additional routes modification for the Minerva Connector Trail from the Project Fund-Unallocated (072.28.0000.65000) to Capital Outlay Buildings-Design Engineering (072.28.1000.65202).

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize Daniel J. Moeglin, Executive Director, to sign/execute the necessary paperwork to complete the alignment feasibility study additional routes modification for the Minerva Connector Trail attached as Exhibit B.

P. Quick MOVED to adopt this resolution, which was SECONDED by D. Regula

DISCUSSION:

- D. Moeglin- Looking at alternatives and must move quickly.

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

C. RESOLUTION: #22-08-072: Non-Encumbered Expense-Jackson Connector Trail-Tunnel-AT&T

WHEREAS, the Stark County Board of Park Commissioners approved funding for the Utility Relocations for the Jackson Connector Trail-Tunnel with Resolution #21-07-051 which increased the funding amount to Four Hundred and Eight Thousand One Hundred Twenty Dollars (\$408,120.00); and

WHEREAS, a final invoice was received by Stark Parks from AT&T in the amount of Nine Hundred Thirty Nine Dollars and Four Cents (\$939.04) for the remaining payment to relocate the AT&T facilities for the Jackson Connector Trail-Tunnel Project; and

WHEREAS, there are available funds in the Jackson Connector Trail on the 2022 Project List & Budget in the amount of Three Hundred Fifty-Seven Thousand Seven Hundred and Eleven Dollars (\$357,711.00).

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize a transfer of funds in the amount not to exceed Nine Hundred Thirty Nine Dollars and Four Cents (\$939.04) from the Project Fund-Unallocated (072.28.0000.65000) to Capital Outlay Buildings-Design Engineering (072.28.1000.65202)

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners to authorize the non-encumbered payment to AT&T in the amount of Nine Hundred Thirty Nine Dollars and Four Cents (\$939.04) for the remaining payment to relocate the AT&T facilities for the Jackson Connector Trail-Tunnel from the remaining Jackson Connector Trail on the 2022 Project List & Budget.

B. Bryan MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION:

- D. Moeglin- This is the final invoice from AT&T.
- S. Buell- This invoice was received after the 2021 purchase order was closed at year's end.

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

8. DIRECTOR'S REPORT

A. 2022 Project List & Budget

- D. Moeglin- Provided a July summary report from each department to the Board. These monthly summary reports will be evolving and updated on a regular basis and reviewed by the Board at each meeting.
- B. Bryan- Appreciates the departmental updates. He and D. Regula would prefer to receive these monthly summary reports in their respective OneDrive accounts.
- D. Moeglin- Provided some updates including:
 - Attorney Bill Bartos is beginning employment on August 8, 2022
 - There have been 42 applications for the Community Engagement Manager position
 - Wild Night for Wildlife event will be held on September 1, 2022
 - FOSP Board meeting will be held next week
 - Derek is working with QHVA
 - Managers will be working the booth at the Stark County Fair this year
 - D. Regula- Should we come out to work the booth?
 - D. Moeglin- You are welcome to come out and support the Parks but the booth will be staffed by management. There will be three shifts per day. Will send out a schedule.
 - B. Bryan- What are the dates for the Fair?
 - D. Moeglin- September 1-5, 2022
 - Dan is now the Chairperson of the NRAC Board for District 19.
 - Quote for \$850,000 has been received from Eslich for the demolition of Molly Stark
 - D. Regula- Are there sewer and water connections?
 - D. Moeglin- Yes, there is well water. Rehabbing, however, would be too expensive.

9. ADJOURNMENT

BE IT RESOLVED to adjourn at 3:12 pm. Next scheduled meeting: September 6, 2022 at 2:00 p.m. at the Exploration Gateway at Sippo Lake Park.

R. Dublikar MOVED to adjourn the meeting, which was SECONDED by B. Bryan

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Bill Bryan, Ralph Dublikar, Pat Quick, David Regula

APPROVAL DATE: September 6, 2022

ATTEST:

Denise Freeland, Chairperson
Stark County Park Commission

Daniel Moeglin, Executive Director/Secretary to the Board
Stark County Park District

Victoria Nickl/Clerk to the Board
Stark County Park District